

PRIOR AUTHORIZATION PROCESS FOR MEDICATION

The prescription you have just been given is often not covered by your insurance according to their policies of what they consider to be medically unnecessary. We can occasionally help you get it covered but **THIS IS NOT GUARANTEED**. As a courtesy to you we will try once to prove “medical necessity” and after that you must pay for the drug if you want to use it.

You can assist us in processing your request by:

1. Completing the reverse side of this form. (***DO NOT FILL OUT DOCTOR INFO PORTION***)
2. Faxing completed form to 703-222-6093(***Centreville***) or 703-450-4800 (***Sterling***)
3. Allowing 14 days for us to process your request.
4. Acquiring the specific form (if there is one) provided by your pharmacy benefit company, completing your portion, and faxing it to us so we can be fill out our portion.
5. Faxing any inquiries to the fax numbers listed above (***pre-auth follow up is completed after hours as it interferes with patient care during normal business hours. Please understand that each pre-auth can take a minimum of 45 mins.***)

13880 Braddock Rd. #301
Centreville, VA 20121
(703)222-2773

14 Pidgeon Hill Dr. #340
Sterling, VA 20165
(703)450-5959

ATTN: PRIOR AUTHORIZATION DEPARTMENT

PATIENT INFORMATION

Patient First & Last Name _____

Date of Birth _____

Address _____

Telephone Number _____

PHARMACY BENEFITS INFORMATION

Pharmacy Benefits Company (ex. Medco, Express Scripts, etc) _____

Fax Number _____

Phone Number _____

Patient Insurance ID# _____

PRESCRIPTION INFORMATION

Medication Name _____

Strength _____

Quantity _____

Diagnosis _____

Previous Medications Tried (*please include ALL medications previously tried and failed including over the counter medications and/or from another physician*) _____

**PLEASE DO NOT WRITE BELOW THIS LINE
(FOR OFFICE USE ONLY)**

Diagnosis Code(*ex. Acne 706.1, Eczema 692.9, Psoriasis 696.1, Nail Fungus 110.1*): _____

Prescribing Physician _____

NPI# _____ DEA# _____ License# _____

UPIN# _____

PLEASE NOTE THAT ANY DRUG USED FOR COSMETIC PURPOSES CANNOT BE PRE-AUTHORIZED
